

# Quincy Township Meeting

March 7, 2023

PRESENT: Gene Brand, Connie Karney, Jim Harmon and Marc Brand.

ABSENT: Marilyn Ostrander

GUEST: Matt Ashenfelter, Don Reid, Alan McClellan Stephanie Studer and Erica Ewers.

The meeting was called to order at 7:30 PM by Gene Brand.

The Pledge of Allegiance was led by Jim Harmon.

Agenda additions- Library board, 2 three year terms to renew.

APPROVAL of MINUTES of February 7, 2023. Harmon made the motion to approve the minutes from the last meeting. G. Brand supported. All in favor, motion carried.

APPROVAL of BILLS- Karney made the motion to pay the bills as submitted. Harmon supported. All in favor, motion carried.

ASSESSOR'S REPORT- Notices of Assessment were mailed out on February 27<sup>th</sup>. March BOR dates Organizational Meeting March 7, Day 1 Appeals Monday March 13<sup>th</sup> 9 am to Noon & 1 pm to 4 pm. Day 2 Appeals Tuesday March 14<sup>th</sup> 2 pm to 5 pm and 6 pm to 9 pm. Board of Review ads ran Feb 22, 23 and 24 and the bill should come directly to the township. A copy of the proof was sent to Marc and Connie prior to the adds running. The office was without power for 7 ½ days so I'm working on wrapping up the training materials and items the BOR will need for next week. I have had a couple of calls/ Emails regarding the notices that were sent out. They have ranges from address changes, questions on how to read the notices (new owners & split parcels), Principal Residence Exemption, and value questions so far.

BRANCH COUNTY- Alan McClellan- Sgt Gatke announced his retirement. 911 still having some issues communicating with the State Police agency on the 800 mhz. The State has not upgraded to the system currently used by Branch County. The county has applied for a broadband grant- this won't actually go to the county it will be for the Company putting the broadband in. This will actually put more companies into the mix to allow competition. A question was asked about possibly putting together a 2<sup>nd</sup> shift for the Sherriff's Patrol. It is always a top priority to provided additional coverage for Road Patrol.

CEMETARY REPORT- The tractor has been picked up and is now out of the cemetery.

ZONING REPORT- 2 Zoning permits issued for February 2023. One ZBA hearing scheduled for March 30<sup>th</sup>. Still one Zoning Vioalation outstanding and being dealt with.

FIRE ASSOCIATION- February meeting is March 9<sup>th</sup> 2023.

Public Comments- Justin McReary- Asked about the cancelation of the Police Coverage with the Village of Quincy. The contract with the Village expired in 2017 and had not been renewed. Also the coverage that was supposed to happen according to the contract was not happening. The Village has been short handed and not able to provide the coverage. The funds are not available to keep making these payments. Justin stated that he owned D's Shop and Fly and wishes that he had Police Cars driving through his parking lot and by his house from time to time. He stated that he knows it is a nationwide problem right now. He stated that \$24,000 for police coverage didn't seem like much. He was informed that the Board had been informed that the price was not going to stay at that amount. And the Quincy Township did not have the funds to accept the new quote. The price was substantially higher than the current rate and without a Millage the Township could not afford to pay the rates. Zoning for Solar- Matt said that it is better than some areas, but could use some improvements.

OLD BUSINESS- None

NEW BUSINESS- A. P.A. 116 request from Derrick Bracy- A motion was made by Carney to accept the withdrawel of PA 116 from Derrick Bracy of 2.11 acres of the total of 143.02 acres. Harmon supported. All in favor, motion passed.

B. Dust control- Michigan Tank has quoted a price of \$9375 for one application. Corrigan called with a price of 18 cents per mile but won't say how much application they are putting down. Another company keeps calling but says they are to busy to get a quote to us. G. Brand made a motion to go with Michigan Tank for dust control for 2023. Harmon supported. All in favor, motion passed,

Recess for a public hearing at 800 pm, - No questions from the public. Special meeting closed at 802 pm.

C. 2023-2024 Budget- M. Brand made a motion to accept the 2023-2024 budget as written. Harmon supported the motion. All in favor motion passed. M Brand made a motion to accept the Truth and Taxation millage to exceed (previous years) rate. Support by Harmon. The Township rate was .96330 and the Fire rate was 1.20990. All in favor, motion passed.

D. Amendments to 2022-2023 Budget- File attached. A motion was made by M. Brand to accept the budget amendments as submitted for 2022-2023. Support by Karney. All in favor, motion passed.

E. Library Board- Harmon made a motion to appoint Connie Karney and Judy Dobson to 3 year terms on the Library Board. Support by M. Brand. All in favor, motion passed,

Adjourned at 8:40 PM

Respectfully submitted by

Marc Brand

Quincy Township Clerk

Township of Quincy - General Fund  
Profit & Loss Budget vs. Actual  
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over B...
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
000681 · Special Assessment Wayside Ct	38,357.55		
000679 · Special Assessment Briarberry	0.00	0.00	0.00
000680 · Special Assessments	671.91	0.00	671.91 + 671.91
000460 · Metro Act Money	10,461.63	13,500.00	-3,038.37
000678 · Special Assess - Williams Drive	0.00	0.00	0.00
000402 · Property Taxes (101000402)	192,241.96	131,499.96	+60,742.00 + 60,742.00
000404 · Delinquent Taxes - Personal (101000404)	603.27	399.96	203.31
000437 · Industrial Facility Tax (101000437)	0.00	2,499.96	-2,499.96
000442 · Road and Lights Tax (101000442)	0.00	6,999.96	-6,999.96
000447 · Property Tax Admin. Fees (101000447)	392.36	6,099.96	-5,707.60 = 5707.60
000452 · Cablevision Fees (101000452)	12,418.21	15,999.96	-3,581.75
000454 · Trailer Park Fees (101000454)	0.00	199.92	-199.92
000456 · Zoning Fees (101000456)	4,950.00	3,999.96	950.04
000480 · Burial Permits (101000480)	15,650.00	3,000.00	12,650.00 + 12,650.00
000484 · Burial Surcharge (101000484)	200.00	999.96	-799.96 = 799.96
000574 · State Shared Revenue (101000574)	235,183.00	276,000.00	-40,817.00 + 40,817.00
000588 · Marker Foundation (101000588)	2,814.40	3,999.96	-1,185.56 = 1185.56
000640 · Perpetual Care Transfer (101000640)	0.00	999.96	-999.96 = 999.96
000642 · Cemetery Lot Sales (101000642)	1,400.00	1,500.00	-100.00 = 100.00
000663 · Interest on Tax Account (101000663)	0.00	99.96	-99.96 = 99.96
000664 · Interest on Savings & CD (101000664)	0.00	999.96	-999.96 = 999.96
000669 · Interest - General Fund (101000669)	529.15	499.92	29.23
000672 · Special Assess - Prospect (101000672)	0.00	1,200.00	-1,200.00 = (200.00)
000673 · Special Assess - Beckwith (101000673)	0.00	1,999.92	-1,999.92 = 1999.92
000674 · Special Assess - High Banks (101000674)	0.00	0.00	0.00
000677 · Special Assessment Lakeside	0.00	19,999.92	-19,999.92 = 19,999.92
000687 · Refunds & Rebates (101000687)	21,462.69	999.96	20,462.73 + 20,462.73
000699 · Income Other Sources (101000699)	35.84	0.00	35.84
<b>Total Income</b>	<b>537,371.97</b>	<b>493,499.16</b>	<b>43,872.81</b>
			+ 103,493.68 - 33,938.16 net + 69,555.52
<b>Expense</b>			
6561 · **Payroll Expenses	0.00	0.00	0.00
<b>Township Board</b>			
103965 · Repairs & Maintenance	7,247.50		+ 7,247.50
103702 · Trustee Salary (101103702)	3,150.00	3,600.00	-450.00
103705 · Board of Review Salary (101103705)	360.00	1,100.04	-740.04
103706 · Planning Commission Salary (101103706)	350.00	1,599.96	-1,249.96
103710 · Pension Fund Township (101103710)	-947.70	3,600.00	-4,547.70
103716 · FICA (101103716)	13,671.03	12,999.96	671.07 + 1000.00
103717 · Medicare (101103717)	0.00	3,000.00	-3,000.00 + 3000.00
103727 · Supplies (101103727)	0.00	450.00	-450.00
103800 · Contractual Expenses	9,550.00	3,999.96	5,550.04 + 4000.00
103801 · Accounting & Auditing Fees (101103801)	0.00	6,000.00	-6,000.00
103802 · Insurance & Bonds (101103802)	12,549.58	14,000.04	-1,450.46 + 1000.00
103803 · Attorney Fees (101103803)	320.00	500.04	-180.04
103825 · Membership & Dues (101103825)	2,573.04	999.96	1,573.08 + 1600.00
103829 · Education & Training (101103829)	0.00	500.04	-500.04
103860 · Transportation	0.00	50.04	-50.04
103900 · Printing & Publishing (101103900)	198.70	500.04	-301.34
103904 · Bank Service Charges (101103904)	70.00	200.04	-130.04
103920 · Utilities - Water/Electric (101103920)	1,039.33	1,200.00	-160.67
103955 · Miscellaneous (101103955)	212.92	0.00	212.92 + 212.92
<b>Total Township Board</b>	<b>50,344.40</b>	<b>54,300.12</b>	<b>-3,955.72 + 15,063.50</b>
<b>Supervisor</b>			
171702 · Supervisor Salary (101171702)	14,607.12	15,935.04	-1,327.92
171727 · Supplies (101171727)	0.00	0.00	0.00
171825 · Membership & Dues (101171825)	0.00	50.04	-50.04
171860 · Transportation (101171860)	0.00	200.04	-200.04
171955 · Miscellaneous (101171955)	0.00	0.00	0.00
171976 · Capital Outlay	0.00	0.00	0.00

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03/01/23  
Accrual Basis

Township of Quincy - General Fund  
Profit & Loss Budget vs. Actual  
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over B...	
Total Supervisor	14,607.12	16,185.12	-1,578.00	OK
<b>Elections</b>				
192960 · Contractual expense	3,098.24	2,000.04	1,098.20	+ 1,100.00
192702 · Elections Salary (101192702)	6,820.00	2,499.96	4,320.04	+ 4,320.04
192727 · Supplies (101192727)	2,846.65	999.96	1,846.69	+ 2,000.00
192860 · Transportation (101192860)	215.80	200.04	15.76	+ 20.00
192900 · Printing & Publishing (101192900)	67.06	1,500.00	-1,432.94	- 1,400.00
192930 · Repairs & Maintenance (101192930)	728.00	650.04	77.96	+ 100.00
192955 · Miscellaneous (101192955)	25.00			
<b>Total Elections</b>	13,800.75	7,850.04	5,950.71	+ 7,540.04 - 1,400.00 net + 6,140.04
<b>Assessor</b>				
209702 · Assessor Salary (101209702)	35,458.50	37,968.00	-2,509.50	
209703 · Contract Labor	0.00	3,999.96	-3,999.96	
209727 · Supplies (101209727)	3,235.66	3,000.00	235.66	+ 500.00
209860 · Transportation (101209860)	0.00	0.00	0.00	
209900 · Printing & Publishing (101209900)	162.25	2,499.96	-2,337.71	- 2,000.00
209933 · Computer Maintenance (101209933)	310.00	999.96	-689.96	- 650.00
<b>Total Assessor</b>	39,166.41	48,467.88	-9,301.47	+ 500.00 - 2,650.00 net - 2,150.00
<b>Clerk</b>				
215702 · Clerk Salary (101215702)	17,252.95	18,821.40	-1,568.45	
215704 · Deputy Clerk Salary	1,820.00	1,920.00	-100.00	
215727 · Supplies (101215727)	1,097.74	750.00	347.74	
215829 · Education & Training (101215829)	0.00	200.04	-200.04	
215860 · Transportation (101215860)	7.62	150.00	-142.38	
215900 · Printing & Publishing (101215900)	0.00	2,400.00	-2,400.00	
215933 · Computer Maintenance (101215933)	275.00			
215955 · Miscellaneous (101215955)	0.00	0.00	0.00	
215976 · Capital Outlay (101215976)	0.00	0.00	0.00	
<b>Total Clerk</b>	20,453.31	24,241.44	-3,788.13	OK
<b>Zoning</b>				
230900 · - Printing & Publishing	567.83	500.04	67.79	+ 100.00
230702 · Zoning Adm Salary	8,950.00	9,270.00	-320.00	+ 1,200.00
230727 · Supplies	106.40	200.04	-93.64	
230860 · Transportation	745.51	750.00	-4.49	
230955 · Miscellaneous	0.00	399.96	-399.96	
<b>Total Zoning</b>	10,369.74	11,120.04	-750.30	+ 1,100.00
<b>Treasurer</b>				
253704 · Deputy Treasurer	516.00			+ 550.00
253920 · Utilities	2,154.53	2,700.00	-545.47	
253702 · Treasurer Salary (101253702)	17,552.95	18,821.40	-1,268.45	
253727 · Office Supplies (101253727)	3,124.06	3,500.04	-375.98	
253860 · Transportation (101253860)	15.75	99.96	-84.21	
253900 · Printing & Publication (101253900)	0.00	399.96	-399.96	
253930 · Xerox	803.46	1,100.04	-296.58	
253933 · Computer Maintenance (101253933)	1,163.00	0.00	1,163.00	+ 1,200.00
253955 · Miscellaneous (101253955)	977.11	0.00	977.11	+ 1,000.00
253976 · Capital Outlay	0.00	999.96	-999.96	
<b>Total Treasurer</b>	26,306.86	27,621.36	-1,314.50	+ 2,000.00
<b>Cemetery</b>				
276702 · Cemetery Salary (101276702)	48,657.18	59,583.96	-10,926.78	
276708 · Cemetery Labor (101276708)	800.00	22,278.96	-21,478.96	
276727 · Supplies (101276727)	4,221.10	6,200.04	-1,978.94	
276802 · Insurance & Bonds (101276802)	0.00	0.00	0.00	
276805 · Perpetual Care (101276805)	10,000.00	9,999.96	0.04	
276920 · Utilities (101276920)	877.71	1,200.00	-322.29	
276930 · Repair & Maintenance (101276930)	1,715.56	5,000.04	-3,284.48	
276940 · Excavating Rentals (101276940)	5,625.00	5,000.04	624.96	+ 1,000.00
276955 · Miscellaneous (101276955)	1,072.79	3,000.00	-1,927.21	

10:42 AM  
 03/01/23  
 Accrual Basis

**Township of Quincy - General Fund  
 Profit & Loss Budget vs. Actual  
 April 2022 through March 2023**

	Apr '22 - Mar 23	Budget	\$ Over B...
276976 · Capital Outlay (101276976)	0.00	5,000.04	-5,000.04
<b>Total Cemetery</b>	<b>72,969.34</b>	<b>117,263.04</b>	<b>-44,293.70 + 1000.00</b>
<b>Fire Protection</b>			
336820 · Police Coverage	24,000.00	24,000.00	0.00
336810 · Fire Protection (101336810)	67,110.00	89,480.04	-22,370.04
336976 · Capital Outlay (101336976)	0.00	0.00	0.00
<b>Total Fire Protection</b>	<b>91,110.00</b>	<b>113,480.04</b>	<b>-22,370.04 OK</b>
<b>Public Works</b>			
440940 · Wayside Ct.	20,875.00	20,874.96	0.04
440939 · Williams Drive	1,080.09	999.96	80.13 + 300.00
440955 · Miscellaneous	10,000.00	0.00	10,000.00 + 10,000.00
440930 · Road Repairs & Maintenance (101440930)	0.00	6,000.00	-6,000.00 - 6,000.00
440934 · Beckwith Drive Road (101440934)	2,963.85	1,500.00	1,463.85 + 1,500.00
440935 · Prospect Point Road (101440935)	755.00	0.00	755.00 + 245.00
440936 · High Banks Drive (101440936)	90.00	0.00	0.00
440937 · S.A. Stempien Drive (440937)	0.00	0.00	0.00
440938 · Center Drive (101440938)	0.00	0.00	0.00
440960 · Drain Tax At Large (101440960)	5,772.46	6,999.96	-1,227.50
<b>Total Public Works</b>	<b>41,536.40</b>	<b>36,374.88</b>	<b>5,161.52 + 11945.00 - 6000.00 NET + 5945.00</b>
<b>Library</b>			
790920 · Utilities	5,354.00	5,199.96	154.04 + 300.00
790702 · Library Salary (101790702)	5,764.88	6,477.60	-712.72
790727 · Supplies (101790727)	0.00	249.96	-249.96
790930 · Repair & Maintenance (101790930)	563.65	999.96	-436.31
790976 · Capital Outlay (101790976)	0.00	0.00	0.00
<b>Total Library</b>	<b>11,682.53</b>	<b>12,927.48</b>	<b>-1,244.95 + 300.00</b>
*Payroll Expenses	24,994.51		
<b>Total Expense</b>	<b>417,341.37</b>	<b>469,831.44</b>	<b>-52,490.07</b>
<b>Net Ordinary Income</b>	<b>120,030.60</b>	<b>23,667.72</b>	<b>96,362.88</b>
<b>Net Income</b>	<b>120,030.60</b>	<b>23,667.72</b>	<b>96,362.88</b>

INCOME NET + \$69,555.52  
 EXP NET + \$33,897.54  
 NET - \$2,150.00  
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 \$31,747.54  
 OVERALL EXP + 31747.54